



Dear Parents/Guardians,

Creekside K-9 College is looking forward to another a year of teaching and learning and would like to advise you of Creekside K-9 College's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to complete the renovation of the library and the implementation of interactive televisions to assist teachers in the classroom. All voluntary contributions paid for the 2023 school year will contribute to the renovation of the sports courts.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Gary Eckersall  
Principal

Gina Decapia  
School Council President

## Prep (Foundation)

Please find the itemised list of curriculum consumables, other contributions, booklist and extra-curricular items and activities related to your child for 2023.

## Curriculum Contributions

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<b><u>Prep Online Subscriptions</u></b> <b>Mathletics</b> Mathletics combines targeted and adaptive curriculum content, structured and interactive support, with engaging gaming and rewards all aligned to the Victorian Curriculum. You can set tasks for students, collect, and analyse assessment data, students can 'go live' against other students from all over the world and there are many resources or worksheets available.	\$8.50
TOTAL	\$8.50

## Educational items for students to own

Paper Chase Office National will again be the college booklist provider for 2023. The college works closely with Paper Chase each year to review the cost of the booklist. Paper Chase will again provide families with **"free home delivery"** for all booklist orders. All booklists need to be ordered online, please follow instructions on the booklist provided.

If you submit your child's booklist online by the **10<sup>th</sup> December**, you will be guaranteed delivery of your booklist before the start of the school year. All orders placed after this date, may not be delivered before the start of the school year.

For families that do not have access to the internet, an iPad is available at the office reception up to Friday 16th December 2022).

## Other Contributions

Other Contributions - for non-curriculum items and activities	Tax deductible ?	Suggested Contribution per family		
<b><u>Upgrade of Sport Courts</u></b> This covers the upgrade of the basketball and netball courts behind the gym. The area will be re-surfaced and two new multi-purpose courts established. The new courts will cater for basketball, netball and volleyball. The college will ensure that one of the courts is covered, so that it is always fully accessible for teachers and students.	No	\$50	\$75	\$100

## Extra Curricular Items and Activities

Creekside K-9 College offers a range of extra-curricular items and activities that that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Excursions as scheduled throughout 2023. The cost of these excursions will be advised during the year.	To be advised
School Yearbook	\$20
School Photos	TBA

## **Financial Support for Families**

Creekside K-9 College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF) – Eligible families can apply for the Camps, Sports & Excursion fund (CSEF). These funds are paid to the school for use, towards excursions, incursions, and camps. To be eligible, a parent or legal guardian must be the holder of a current Healthcare card or Pension card. In order to receive the payment, a CSEF application form (available at the office) must be completed and submitted before the end of Term 2, 2023.
- The college will also consider any requests for financial assistance from families. All requests need to put in writing and emailed to [Creekside.K9@education.vic.gov.au](mailto:Creekside.K9@education.vic.gov.au). Assistance may be requested for uniform, stationery, camps, or school excursions.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact your sub school Assistant Principal (Prep to Year 2 – Michelle Lowry, Year 3 to 6 – Suzi Stojkov or Year 7 to 9 – Peter Dalinkiewicz) on 8363 6400 or Email: [Creekside.k9@education.vic.gov.au](mailto:Creekside.k9@education.vic.gov.au) (please attention the email to relevant Assistant Principal in the subject line.)

## **Payment Methods**

The following methods of payment are accepted by Creekside K-9 College:

1. **BPAY** – your unique reference number is available from the Admin Office. You can use BPAY through your internet banking site, or telephone banking.
2. **Compass** - you can pay via the Compass portal. You should have a unique user id and password. If you require these details, please contact the office.
3. **In person** - at the Administration Office by cash, credit card or EFTPOS

## **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# Parent Payments Policy

## One Page Overview



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.