



MOBILE PHONE POLICY CREEKSIDE K-9 COLLEGE

Last Ratified by School Council	Review Date	Responsible for Review
May 2020	May 2023	School Council

Purpose

The purpose of this policy is to ensure the College provides clear advice on the use of mobile phones.

Rationale

Creekside K-9 College acknowledges that mobile phones may be used as a safety measurement out of school hours for children who travel alone, on public transport or commute long distances to school. Parents are reminded that in cases of emergency, the school office remains the only point of contact and can ensure your child is reached quickly, and assisted in any appropriate way.

If students bring electronic devices such as: mobile phones, MP3 players, iPods or similar devices, the College takes no responsibility if they are lost or stolen. This policy applies to situations in which students are offsite but still under the College's Duty of Care (eg: camps, excursions etc.)

Electronic Devices equipped with cameras (still and video) must not be used:

- in spaces such as changing rooms, toilets, gyms and swimming pools
- to film people and their activities without their knowledge or permission
- to send harassing or threatening messages.

Students will:

- not use electronic devices on the school premises
- have their electronic devices switched off and in their lockers (Years 7 to 9) and stored centrally in the classroom (P – 6)
- ensure that their electronic devices are always stored in a safe and secure place
- only use their electronic devices before or after school

The School will:

- discourage the use of electronic devices at school
- encourage parent-to-child communication through the office and home room teacher
- take appropriate action against any student who is using their electronic device on the school premises.

Disciplinary Process

- If students are seen to be using an electronic device on the school premises it will be confiscated from them by that teacher
- The first instance this happens, the device will be returned to them at the end of the school day
- All future instances where students are caught using electronic devices at school or whilst at school events will face consequences as sanctioned by the school Leadership Team. In this instance, the student will have their electronic device confiscated and returned to the parent/guardian upon request.

Parent/Guardian Student Mobile Phone Permission (Separate Permission Form)

I have read and understood the above information about appropriate use of electronic devices at Creekside K-9 College.

I understand that this form will be kept on file at the school and that the details may be used and shared with a third party (eg: Police). This may be necessary to assist in identifying a phone should the need arise such as a phone being lost or used inappropriately.

I give my child permission to carry an electronic device to school and understand that my child will be responsible for ensuring that it is used appropriately, as outlined in this document.

Parent Name (Print):	
Parent Signature:	
Date:	

Student Name (Print):	
Mobile Phone number:	
Student Signature:	
Date:	

Reason for mobile phone at school